

## FTO Reserve Check Sheet

| Key Tasks                                  | Yes                      | No                       | RT                       | Comments/FTO initials |
|--|--------------------------|--------------------------|--------------------------|-----------------------|
| Booking Report                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Arrest Report                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Finger Print Machine                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Knowledge of in car computer               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Demonstrates good officer safety           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Displays confidence during arrest          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Displays Knowledge of dispatch computer    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Is professional and courtesy to the public | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Keeps equipment serviceable                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Uniform is neat and clean                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |
| Maintains muzzle awareness                 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                       |

**Further Comments:**

Reserve Commander Signature \_\_\_\_\_ Date \_\_\_\_\_